GFWC Maine Spring Convention
Official Call
May 13th – 15th, 2020
Hilton Garden Inn Bangor
250 Haskell Rd Bangor, Maine
207-262-0099

“Honoring Those Who Serve”

Wednesday, May 13, 2020
3:00pm GFWC Maine Executive Committee Meeting

Tentative Program

Thursday, May 14, 2020
8:15am – 9:30am Registration and Marketplace
Coffee & Tea service available to all members

9:30am Business Opening Session

Call to Order Nancy Ames
GFWC Maine President

Inspiration Wilma “Billie” Sherman
GFWC Skowhegan Woman’s Club

Club Collect Carol Jarvais
GFWC Maine President-elect

Pledge of Allegiance to the Flag of the United States of America Wendy Bowler
GFWC Maine Vice President

American’s Creed Elaine Brickman
GFWC Maine Recording Secretary

State of Maine Song Marjorie Pfeiffer
GFWC Maine Conference Chairman

Welcome to the Hilton Garden Inn Deanna Michaud
Catering Sales Manager

Report of Registration & Presentation of Program Marjorie Pfeiffer
GFWC Maine Conference Chairman
Conference/Convention Rules  Suzanne Raymond  
*GFWC Maine Parliamentary Advisor*

Conference Pages  To be announced

Secretary Report  Elaine Brickman  
*GFWC Maine Recording Secretary*

Treasurer Report  Marjorie Pfeiffer  
*GFWC Maine Treasurer*

Corresponding Secretary Report  Maureen Provencal  
*GFWC Maine Corresponding Secretary*

GFWC Greetings  Suellen Brazil  
*GFWC 2nd Vice President*

Delegates Fund Report  Deb Burnham  
*GFWC Maine Delegates Chairman*

Endowment Fund Report  Beth Turner  
*GFWC Maine Endowment Chairman*

Fundraising Report  Megan Libby  
*GFWC Maine Fundraising Chairman*

Educational Loan Fund & Maude Mackenzie Scholarship  Norma Manning  
*GFWC Maine ELF & MMS Chairman*

Presidents Special Project  Nancy Ames  
*GFWC Maine President*  
Joyce Noonan & Karie Watson  
*Presidents Special Project Co-Chairmen*

Guest Speaker  Laurie Sidelinger  
*Honor Flight of Maine*

Business Session Recessed

*Shop ‘til you Drop, in our Marketplace!*

Noon  ‘Honoring Those Who Serve’ Luncheon
Expression of Thanks  
Karie Watson  
*GFWC Maine President's Project Co-Chairman*

1:30 pm  
Business session reconvenes

**Guest Speaker**  
Suellen Brazil  
*GFWC 2nd Vice President*

**Leadership Report**  
Anne Cress  
*GFWC Maine Leadership Chairman*

**2020 LEADS Candidate**  
Carol Jarvais  
*GFWC Maine President-elect*

**Membership Report**  
Linda Lougee  
*GFWC Maine Membership Chairman*

**Art & Scrapbook Awards**  
Barbara Hathaway  
*GFWC Maine Art Chairman*

**ESO Awards**  
Marjorie Black  
*GFWC Maine ESO Chairman*

**Nominating Committee**  
Mary Libby  
*GFWC Maine Chairman*

**Introduction of Candidates**  

**Nominating Speeches**  

**Fashion Show**  
100 Years – GFWC Westbrook Women’s Club

*Business Session Recessed til Friday, 9:00 am, May 15th, 2020*

5:30 pm  
Social Hour / Cash Bar

6:15 pm  
Processional

Expression of Thanks  
Suzanne Raymond  
*GFWC Maine Parliamentary Advisor*

7:00 pm  
‘*Let’s Go to the Hop*’  
Musical entertainment by ‘Elvis’  
After Hours – “Happy Days” Competition
Friday, May 15, 2020
8:00 – 9:00 am
Registration & Marketplace
Coffee & Tea service available to all members

9:00 am
Business session reconvenes

Call to Order
Nancy Ames
GFWC Maine President

Memorial Service
‘A Time of Remembrance’
Nancy Kenty
GFWC Maine Necrologist

Community Service
Wendy Bowler
GFWC Maine Vice President

Program Awards
Conservation: Vicki Moschella, Chairman
Home Life: Sally Manchester, Chairman
Public Issues: Marjorie Pfeiffer, Chairman
International Outreach: Gloria Leveillee, Chairman
Education: Mary Libby, Chairman
WHRC: Nancy Ames, Chairman

District President Reports
Libby Weirs
Northern District President
Norma Manning & Pat Currier
Southern District Co-Presidents

Invitation to NER 2020
Carol Jarvais
GFWC Maine President-elect

Election Results
Nancy Ames
GFWC Maine President

2020-2022 Finance Committee
Nancy Ames
GFWC Maine President

Nominations/Elections
GFWC Maine President

GFWC Signature Program
Kathy White
GFWC Maine Chairman

Domestic Violence Awareness

Guest Speaker
Maegan Rae
Sex Trafficking & Domestic Violence Survivor
Business Session Recessed
Shop ‘til you Drop in our Marketplace!

12:15 pm  ‘Be the Change’ Luncheon

Expression of Thanks  Jane Shaw  
GFWC Lubec Woman’s Club

1:30 pm  Business session reconvenes

Proposed Bylaw Changes  Libby Wiers  
GFWC Maine Bylaw Committee Chairman

Pine Tree Notes & Directory information  Maureen Provencal  
GFWC Maine Corresponding Secretary

Carolyn Lombardi Trophy  Wendy Bowler  
GFWC Maine Vice President

Installation of Officers  Presentation of Gavel & Pin
2020-2022 Administration  Presentation of Past Presidents Pin  Acceptance Speech

Final Report of Registration  Marjorie Pfeiffer  
Convention Chairman

Drawings & Announcements

Put A Little Love In Your Heart - Sung by All

Adjournment
Conference Venue:

Hilton Garden Inn Bangor
250 Haskell Rd Bangor, Maine
207-262-0099

Just off I-95 in Bangor's retail district, five minutes from shopping at Bangor Mall. It's five miles to the airport and attractions near downtown like Hollywood Casino and Cross Insurance Center. University of Maine is seven miles away. Breakfast and dinner are served daily at our Claddagh Irish Pub. All rooms offer contemporary decor and custom-designed beds, plus flat-screen TVs, microwaves, minifridges, desks with ergonomic chairs, and free Wi-Fi. Suites add separate living areas with pull-out sofas.

This Hilton Garden Inn features complimentary Wi-Fi and a 24-hour Business Center, complimentary fitness center, a heated indoor pool and hot tub and a full-service restaurant on the property providing everything you need to make your stay successful.

Special GFWC Maine Room Rates:
- $139 (plus taxes) per night - be sure to mention GFWC Maine!
  *April 30th, 2020 deadline for room reservations*

Rooms include:
- full breakfast, complimentary wireless internet, refrigerator, microwave, and coffee maker

Register today!
CONFERENCE REGISTRATION

Name: _________________________________________________________________

Address: __________________________________________________________________

City/State/Zip: _____________________________________________________________

Telephone: Daytime: ______________________ Evening: ___________________________

Cell Phone: ________________________ Email: __________________________________

GFWC Maine Club Affiliation: _________________________________________________

GFWC Maine position: [ ] GFWC Maine Executive Committee
                       [ ] GFWC Maine Chairman
                       [ ] GFWC Maine District President
                       [ ] GFWC Maine Club President
                       [ ] GFWC Maine Club Member

MEDICAL EMERGENCY INFORMATION

Who to Contact in an Emergency: _____________________________________________

Telephone: Home: ______________________ Cell: _____________________________

Special Medical Needs/ Allergies: _____________________________________________
Name:

REGISTRATION FEE: $15 per person one day [ ]
$25 per person two days [ ]

MEAL SELECTIONS (All meals include tax and gratuity)

**Thursday ‘Honoring Those Who Serve’ Luncheon** $25 per person [ ]
Tossed garden salad with balsamic dressing
Assorted breads and rolls, Kettle cooked potato chips
Chicken salad, sliced roast beef & ham
Provolone, swiss & cheddar cheeses
Lettuce, tomato, onions, pickles, mayonnaise and Dijon mustard
Soup du jour
Fresh brewed coffee, tea, bottled water & assorted Pepsi products
Assorted dessert bars or cookies

**Thursday ‘Let’s Go to the Hop’ Dinner** $35 per person [ ]
Tossed Garden Salad
Fresh baked dinner rolls and butter
Chef’s selection of starch
Fresh Vegetables
Sweet Bourbon Steak Tips
Fettuccine Alfredo with sautéed mushrooms and broccoli
Fresh brewed coffee and tea
Chef’s choice dessert

**Friday ‘Be the Change’ Luncheon** $28 per person [ ]
Corn Bread
Coleslaw, Potato Salad, BBQ Baked Beans
Pulled Pork
BBQ Chicken
Mac & Cheese
Fresh brewed coffee, tea, bottled water and assorted Pepsi products
Bread Pudding

**TOTAL per person** $_____________

NOTE: Please complete a separate form for each attendee
Send checks payable to: GFWC Maine and Mail this form by **April 30th, 2020** to: Marjorie Pfeiffer
PO Box 266
Clinton, ME 04927
MARKETPLACE REGISTRATION

Name: _______________________________________________________________________________
Address: _____________________________________________________________________________
City/State/Zip: ________________________________________________________________________
Telephone: ___________________________________________________________________________
Email: _______________________________________________________________________________
Club: _______________________________________________________________________________

VENDOR REGISTRATION FEE: (All tables are 8ft and will be clothed and skirted with chair.)

[ ] $10.00 per full sized table
[ ] $5.00 per half table

GFWC Maine Committees (no charge)
Delegates Fund
[ ] Full sized table
[ ] Half table
Endowment Fund
[ ] Full sized table
[ ] Half table
Fundraising
[ ] Full sized table
[ ] Half table
Presidents Special Project
[ ] Full sized table
[ ] Half table
Domestic Violence Awareness
[ ] Full sized table
[ ] Half table

Checks payable to: GFWC Maine
Mail form and payment to: Marjorie Pfeiffer,
By April 30th, 2020
GFWC Maine Treasurer
PO Box 266
Clinton, ME 04927

Total table: [ ]
Total amount enclosed: [ $ ]
GFWC Maine Bylaws

2018-2020 Bylaws Committee:
Libby Wiers, Chairman; Elizabeth Johnston, Judi Lawrence, Jane Shaw, and Suzanne Raymond, P.A.

PROPOSED AMENDMENTS TO GFWC MAINE BYLAWS IN 2020
The following are proposed changes to be considered at the 2020 Spring Convention in Bangor, Maine. Proposed additions are noted in [bold text and surrounded by brackets]. Proposed deletions are noted in strikethrough text.

1.) ARTICLE V – DUTIES OF OFFICERS

Add a new [Section 8. Removal from Office for Cause]

a. An officer may be removed from office for cause – that is, neglect of duties as prescribed in Article V of the Bylaws, abuse of her authority or engagement in other misconduct that calls into question her fitness for office.

b. The following procedure shall be taken: a written notice to said officer to attend a meeting of the Executive Committee to explain said charges shall be sent to her last known address, by certified mail, restricted delivery. If the notice is returned “unclaimed,” then the notice shall be mailed to her last known address by regular mail with a Certificate of Mailing. If said officer fails to attend the meeting or if her explanation is unacceptable, the Executive Committee shall call for her resignation. If said officer fails to resign, the charges shall be brought to the attention of the Board of Directors at a special meeting of the Board.

c. Motion to remove from office for cause requires a two-thirds vote of the Board in attendance.]

If Adopted, Will Read: as printed above.

Rationale: to establish procedure

2.) ARTICLE VIII – FEDERATION DISTRICTS

Section 4. Each District President shall keep in communication with all clubs in her District and visit them when possible; shall assist the Corresponding Secretary in collecting the data of the clubs in her District in time to publish accurate information in the Directory or Newsletter (Pine Tree Notes). She shall assist in organizing new clubs and shall cooperate in carrying out the work of the Community Service Programs. She shall attend Board of Directors meetings.

If Adopted, Will Read: Section 4. Each District President shall keep in communication with all clubs in her District and visit them when possible. She shall assist in organizing new clubs and shall cooperate in carrying out the work of the Community Service Programs. She shall attend Board of Directors meetings.

Rationale: to update to match current practice

3.) ARTICLE IX - COMMUNITY SERVICE PROGRAMS/STANDING & SPECIAL COMMITTEES
The structure of GFWC includes six (6) Community Service Programs, each with pertinent programs: The Arts, Conservation, Education, Home Life, International Outreach and Public Issues.

Insert a new second paragraph: [The GFWC Community Service Programs shall be: Arts and Culture, Civic Engagement and Outreach, Education and Libraries, Environment, and Health and Wellness.]

If Adopted, Will Read: The GFWC Community Service Programs shall be: Arts and Culture, Civic Engagement and Outreach, Education and Libraries, Environment, and Health and Wellness.

PROVISO: to take effect July 1, 2020

Rationale: to update to match GFWC changes

4.) ARTICLE IX - COMMUNITY SERVICE PROGRAMS/STANDING & SPECIAL COMMITTEES
STANDING COMMITTEES

Section 1. (Note: Educational Loan Fund and Maude Mackenzie Scholarship Fund)

Strike the second paragraph: The Treasurer shall submit a financial report at each Annual Meeting and shall submit the financial records for audit by the Auditing Committee no later than July 31 of each year. The fund’s financial statement, an analysis of asset balances and an analysis of student loans outstanding, shall be published in the Directory or Newsletter (Pine Tree Notes).

Insert a new second paragraph to read:

[The Treasurer shall submit a full report as of June 30 each year to be published in the GFWC Maine Directory. In July of each year, an audit shall be conducted by the Internal Auditing Committee named by the GFWC Maine Executive Committee.]

If Adopted, Will Read as printed above.

Rationale: to update

5.) ARTICLE IX - COMMUNITY SERVICE PROGRAMS/STANDING & SPECIAL COMMITTEES
STANDING COMMITTEES

Section 5. There shall be an INTERNAL AUDITING COMMITTEE composed of three (3) members from three separate districts. A chairman and two (2) members [one from each district,] shall be appointed by the Executive Committee and announced at the first Board of Directors Meeting of the Administration. It shall be the duty of this committee to audit the accounts of the Treasurer, the Educational Loan Fund Treasurer, and any committee chairman or officer having charge of any Federation [Federation] funds. The financial review shall be completed by July 31st of each year to be acted upon by the Executive Committee.

If Adopted, Will Read: Section 5. There shall be an INTERNAL AUDITING COMMITTEE composed of three (3) members. A chairman and two (2) members, one from each district, shall be appointed by the Executive Committee and announced at the first Board of Directors Meeting of the Administration. It
shall be the duty of this committee to audit the accounts of the Treasurer, the Educational Loan Fund Treasurer, and any committee chairman or officer having charge of any Federation funds. The financial review shall be completed by July 31st of each year to be acted upon by the Executive Committee.

6.) ARTICLE IX - COMMUNITY SERVICE PROGRAMS/STANDING & SPECIAL COMMITTEES
STANDING COMMITTEES

Section 7. There shall be a NOMINATING COMMITTEE of five (5) members. The chairman shall be the Immediate Past President and there shall be four (4) other members, one [two (2)] from each District. Two (2) members shall be appointed by the Executive Committee [, one (1) from each District,] and announced at the first Board of Directors meeting of the administration. Two (2) additional members [, one (1) from each District,] shall be nominated from the floor. No two members of this committee, other than the chairman, shall represent the same District. No member shall serve two consecutive terms.

If Adopted, Will Read: Section 7. There shall be a NOMINATING COMMITTEE of five (5) members. The chairman shall be the Immediate Past President and there shall be four (4) other members, two (2) from each District. Two (2) members shall be appointed by the Executive Committee, one (1) from each District, and announced at the first Board of Directors meeting of the administration. Two (2) additional members, one (1) from each District, shall be nominated from the floor. No member shall serve two consecutive terms.

Rationale: to update

7.) ARTICLE IX - COMMUNITY SERVICE PROGRAMS/STANDING & SPECIAL COMMITTEES
STANDING COMMITTEES

Section 7d. To be eligible, a candidate shall be an active, dues paying club member and have served as GFWC District President, State Chairman of Community Service Program or chairman or member of a Standing or Special Committee. She shall be endorsed by her club which shall send the endorsement to the President of GFWC Maine. The list of candidates shall be presented at the Fall Conference preceding the Annual Meeting on [of] an election year. The report of the Nominating Committee shall be mailed [included] with the official call to the Annual Meeting in the election year.

If Adopted, Will Read: Section 7 d. To be eligible, a candidate shall be an active, dues paying club member and have served as GFWC District President, State Chairman of Community Service Program or chairman or member of a Standing or Special Committee. She shall be endorsed by her club which shall send the endorsement to the President of GFWC Maine. The list of candidates shall be presented at the Fall Conference preceding the Annual Meeting of an election year. The report of the Nominating Committee shall be included with the official call to the Annual Meeting in the election year.

Rationale: to update
8.) ARTICLE IX - COMMUNITY SERVICE PROGRAMS/STANDING & SPECIAL COMMITTEES

STANDING COMMITTEES

Section 8. There shall be a POLICY COMMITTEE composed of the [dues paying] Past Presidents of GFWC Maine.

This first sentence will read as:

If Adopted, Will Read: Section 8. There shall be a POLICY COMMITTEE composed of the dues paying Past Presidents of GFWC Maine.

Rationale: to update

9.) Insert a new [ARTICLE XIV – ETHICAL STANDARDS]

GFWC Maine requires its officers, Board of Directors, and members to observe high standards of ethical conduct in the execution of their duties and responsibilities, as required by law and as specified in these Bylaws.

If Adopted, Will Read as printed above.

Rationale: to update (Note: If adopted, renumber the two following amendments.)

IMPORTANT NOTE: BRING THIS ISSUE OF PINE TREE NOTES TO CONVENTION for the review of proposed bylaw amendments.
REPORT OF THE NOMINATING COMMITTEE
2020

Mary Libby, Chairman
Nancy Kenty, Southern District
Joyce Noonan, Southern District
Gerry Richardson, Northern District
Minnie McCormick, Northern District

Per Bylaws, the report of the nominating Committee shall be mailed with the official call to the Annual Convention.

On behalf of the nominating committee, it is my pleasure to report the following candidates for the 2020-2022 Administration.

President (automatic): Carol Jarvais
President-elect: Wendy Bowler
Vice President: Elaine Brickman
Recording Secretary: Debra Burnham
Treasurer: Gloria Leveillee

The new GFWC Maine President will appoint her Corresponding Secretary and Parliamentary Advisor.

Elections will take place at Spring Convention in Bangor on May 14 & May 15, 2020. Nominations may be taken from the floor in accordance with the GFWC Maine Bylaws. All dues paying members may vote.

Mary K. Libby
Chairman Nominating Committee
GFWC Maine Officer Election 101

As we approach the exciting upcoming election of officers for the 2020-2022 Administration, this article offers some guidance on our election process that is provided in the bylaws.

**ARTICLE IX COMMUNITY SERVICE PROGRAMS/STANDING & SPECIAL COMMITTEES Section 7**, the last paragraph says “Before the election at the Annual Meeting, additional nominations from the floor shall be permitted.” However, it goes on to say, “Eligibility considerations observed by the Nominating Committee shall be observed for nomination made from the floor. Nominations from the floor shall have had prior permission from the member to have her name proposed.”

Hmm, now let’s go back to the paragraph before this. At Section 7. d., we learn that “To be eligible, a candidate shall be an active due paying club member and have served as GFWC District President, State Chairman of Community Service Program or chairman or member of a Standing or Special Committee. She shall be endorsed by her club which shall send the endorsement to the President of GFWC Maine.

**ARTICLE XI – ELECTIONS – VOTING PRIVILEGES** -Section 1. In 2017 at the Annual Meeting this section was adopted. “All state officers, with the exception of the Corresponding Secretary (who shall be appointed by the President-elect) shall be elected at the Annual Meeting for a term of two years; a ballot vote will be necessary when there is at least one contested position.” Section 7. goes on to tells us that “When a ballot vote is necessary, tellers shall be assigned by the Executive Committee for the hours of balloting.”

This is not written to encourage or discourage nominations from the floor. Since the Nominating Committee needs only to present one candidate for each office, *should* there be a nomination from the floor, preparation needs to be done before the meeting for several reasons: proper vetting of the candidate, tellers need to be appointed, a ballot box needs to be available, and ballots need to be prepared. This all takes time and planning; therefore, *in order to nominate a candidate from the floor, it is essential that the club’s endorsement [letter] be received by President Nancy Ames by May 7th* so everything can be arranged accordingly. Any questions or concerns, please give me a call at 717-4139 or email straymond72@gmail.com.

Suzanne Raymond
GFWC Maine Parliamentary Advisor